

GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES

5. FOLLOW-UP SUPPORT

The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

8. FORMAT AND CONTENT OF TRAINING

a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.

b. ****If applicable**** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.

c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.

d. The Contractor shall provide the following information for each training course offered:

- (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
- (2) The length of the course;
- (3) Mandatory and desirable prerequisites for student enrollment;
- (4) The minimum and maximum number of students per class;
- (5) The locations where the course is offered;
- (6) Class schedules; and
- (7) Price (per student, per class (if applicable)).

e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

Any travel by PRICE Systems, required in the performance of training, will comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all PRICE Systems travel. All travel related cost, including per diem rates in accordance with applicable JTR and Department of State rates, will be reimbursed by the ordering agency at actual cost plus applicable burdens. Fee/Profit shall not be

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included. Copies of receipts and other documentation concerning such charges will be maintained and available for audit.

f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. “NO CHARGE” TRAINING

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below. **N/A**

PRICES:

On-Site Training Costs			
No. Of Students	Daily Rate	Set-Up Fee	Weekly Total Cost
Up to 10 Students	\$2,747.12	\$1,716.70	\$15,453.27
11 Students	\$2,861.83	\$1,716.70	\$16,024.84
12 Students	\$2,976.54	\$1,716.70	\$16,597.40
13 Students	\$3,090.26	\$1,716.70	\$17,169.97
14 Students	\$3,204.97	\$1,716.70	\$17,742.53
15 – 20 Students	\$3,892.25	\$1,716.70	\$21,175.93

Facility Training (Per Student)		
Model	Class Duration	Per Seat Price
PRICE H	5 Days	\$2,031.76
PRICE HL	5 Days	\$2,031.76
PRICE S	5 Days	\$2,031.76
PRICE M	2 Days	\$812.70
PRICE Enterprise	3 Days	\$1,625.41
Remis	2 Days	\$812.70
CAIV	1 Day	\$458.92